



# PRIVACY NOTICE

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*Rev 01 October 2023*



## INTRODUCTION

Creagh Concrete Products Limited of 38 Blackpark Road, Toomebridge County Antrim, BT41 3SL ('the Company') are the data controller for the purposes of the General Data Protection Regulation ("GDPR") in respect of the personal information which we hold about you.

This Policy explains how the Company uses any information you give to us and the ways in which we protect your privacy. It ensures you are always aware

- You have the right to obtain details of the personal information we hold about you by making a subject access request (SAR) in accordance with the GDPR. We may only charge a reasonable fee where the request is manifestly unfounded or excessive. You can make a request to: [info@creaghconcrete.com](mailto:info@creaghconcrete.com) or by telephoning 028 79650500
- You have the right to have your personal information rectified if it is inaccurate or incomplete.
- You have the right in specific circumstances to have your personal information deleted.
- You have the right in certain specific circumstances to restrict the processing of your personal information.
- You can exercise these rights by contacting us at [info@creaghconcrete.com](mailto:info@creaghconcrete.com) or by telephoning 028 79650500

Your personal information will be kept secure within the Company. We will not transfer your personal details to any third party for the purpose of direct marketing without your permission. We may share your personal data with third parties from time to time so they can provide services to us and/or help

of information we collect, how we use it and under what circumstances, if any, we may share it with other parties.

You have the right to ask us not to contact you for marketing purposes and / or to withdraw your consent to direct marketing at any time. You can exercise this right at any time after giving consent by contacting us at [marketing@creaghconcrete.com](mailto:marketing@creaghconcrete.com) or by telephoning 028 79650500

how we do business. This includes, for example, our bankers and funders from time to time. When this occurs, we have data protection compliant contract in place with these third parties. MailChimp will have access to your e-mail address so that we can send you our updates and offers.

## APPLYING FOR A JOB ONLINE OR SENDING US YOUR CV

When you apply for a job online you will have to provide us with detailed personal information. Our Human Resources team will retain this information for at least six months to enable us to deal with enquiries about your application, after which time

it will be destroyed. If you are not selected for the post but are a preferred candidate, we may contact you again should a suitable vacancy arise. Likewise, if you send us your CV speculatively we may contact you should a suitable vacancy arise.

## COOKIES POLICY

During the course of a visit to any website, a text file known as a cookie may be downloaded to your computer. Cookies provide website owners with information on the number of visits they receive and help internet browsers recall the sites they have

accessed. Some people prefer not to allow cookies to be sent to them and can control this from their own computers. For more information consult the help menu of the program that allows your internet browser.

## WHAT HAPPENS WHEN I LINK TO ANOTHER SITE?

Our website contains links to other sites and this statement applies only to our site. You should always be aware when you are moving to another site and read their privacy statement. We do not pass on any personal information you have given us to any other site.

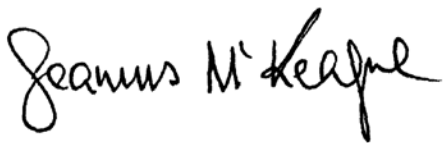
If you have any questions, comments or requests regarding your personal information (including how to stop us contacting you with legal updates) please contact [info@creaghconcrete.com](mailto:info@creaghconcrete.com) or by

telephoning 028 79650500.

If you are unhappy with how we handle your personal information, you can contact us at: [info@creaghconcrete.com](mailto:info@creaghconcrete.com) or by telephoning 028 79650500 and / or notify the Information Commissioner's Office (ICO) by calling their helpline on: 0303 123 1113.

Any enquiries or requests above can also be made in by post addressed to:

**The Data Protection Manager  
Creagh Concrete Products Limited  
38 Blackpark Road  
Toomebride  
County Antrim  
BT41 3SL**



Chairman  
Creagh Concrete Products Ltd  
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